

Acquiring a University Email Address and ID Card

****Once everyone gets entered into the university's system, you will receive a University ID Number. UID's will be available as soon as all paperwork is complete. After that, follow these steps to receive your ULID and ID Card:**

To activate your University Logon Identification ("ULID"):

- Please visit the website <https://secure.ilstu.edu/ulid/activate/>
- Enter your University ID Number _____ and your birth date.
- Follow the rest of the prompts in order to receive your ULID.
- Follow prompts to setup a password for your ULID.
- With your ULID and password, you may now access the site www.icampus.ilstu.edu and use the ISU webmail system.

To receive a University ID Card:

- Visit the Redbird Card Office on the second floor of the Bone Student Center (north end of the ISU Quad). Hours are 9 a.m. - 5 p.m., Monday through Friday, closed on weekends.
- Bring your ULID and UID number.
- The first card is free, but additional or replacement cards will incur a fee. Please visit <http://www.comptroller.ilstu.edu/redbird-card-office/new-replacement-id.shtml> for more information.

University ID cards will grant the user free universal access to Bloomington-Normal's public transit system (<http://www.bnpts.com/>), as well as permit the holder to access services at ISU's Milner Library (<http://www.mlb.ilstu.edu/>). Please let Kristina know if you have any questions.